

Privacy Notice – Supplier Training Platform.

1. About TTI Group

We are Techtronic Industries Company Limited, a public limited company incorporated under the laws of Hong Kong SAR. We are the parent company of a global group of companies collectively known as the TTI Group (“**TTI Group**”). TTI Group is a world leader in cordless technology and a pioneer in the development of Power Tools, Outdoor Power Equipment, Floorcare and Cleaning Products, serving the professional, industrial, Do It Yourself (DIY), and consumer markets worldwide. A full list of TTI Group’s brands is available here (<https://www.ttigroup.com/brands>).

2. Types of Personal Information We Process and Purposes

- 2.1 It is necessary for us to collect, use, disclose, and otherwise process personal information in connection with your creation of a user account and enrollment and participation in our online courses hosted on our TTI Training Platform (“**Platform**”) or other purposes as described below.
- 2.2 The personal information we collect, use, disclose, or otherwise process include your full name, email address, and company name.
- 2.3 We collect, use, disclose, or otherwise process your personal information for the following purposes:

2.3.1 Obligatory purposes

- **Processing your creation of user accounts:** To process your registration for a user account;
 - **Administering your account:** To administer your user account in our Platform;
 - **Processing and administration your enrollment and participation in online courses:** To process your enrollment for our online courses hosted on the Platform, and administer and manage your participation in the online courses;
 - **Administering and improving the Platform:** To administer, manage, organize, and improve the Platform and the online courses hosted thereon;
 - **Communicating with you:** To give you the information about the online courses hosted on the Platform, and share important updates with you.
- 2.4 If you do not give us your personal information, we may not be able to process your account creation or online course enrollment.
 - 2.5 We will only hold your personal information for the period required for the above purposes and directly related purposes, and in accordance with our data retention and disposal processes.

3. Third Parties

3.1 We partner with other organizations to administer the Platform, and accomplish other purposes stated above, and may share personal information with these third parties. Third parties may also collect personal information on our behalf and share it with us. These third parties may include:

- our information technology and data storage or hosting providers, including NTT Com Asia Limited.

3.2 As a global organization, TTI Group operates across multiple countries and regions. Technical issues related to the Platform may be addressed by TTI Group entities located in Mainland China. In such instances, your personal information may be shared with and transferred to those entities for the purpose of resolving the technical issues.

3.3 We may also disclose personal information when required to do so by applicable laws, including to law enforcement, regulators or courts.

3.4 When we work with third parties, we require them to handle your personal information safely and in a way that meets our global legal requirements.

3.5 Your personal information will be transferred to (if you reside in a place other than Hong Kong SAR) and stored in Hong Kong SAR.

4. Your Rights

You have the right to access the personal information we hold about you and, if it is wrong, ask us to correct it. Depending on which country you are located, you may have other rights. You can read more about your rights, how to make a complaint, and how we handle complaints, etc. in our Privacy Policy (<https://www.ttigroup.com/privacy-policy>).

5. Contact Us

Please contact us if you have any questions or concerns about how we handle your personal information:

- **Email:** privacy@tti.com.hk
- **Post:** Techtronic Industries Company Limited
29/F, Tower 2, Kowloon Commerce Centre,
51 Kwai Cheong Road,
Kwai Chung, N.T.,
Hong Kong
Attention: Data Protection Officer